

# Elwood Town Council Meeting

## Feb 10, 2026 Meeting minutes

The Elwood Town Council met at the Elwood Town Hall, 5235 West 8800 North, Elwood, Utah, at 7:00, Nov 12, 2025. The following members were present consisting of a quorum.

Scott Goodliffe	Mayor	Mark Lay	Councilmember
Brian Davis	Councilmember	Phil Shimek	Councilmember

### Staff present at this meeting

Gina Marble	Town Clerk
Steve Woerner	Public Works

### Others present at this meeting

John Weidman	Nathan Iverson	Lynae Winkler	Britton Hayden
Rue Rasmussen	Joan Whitaker	Aaron Whitaker	Sherri Pali

### Welcome

The meeting was called to order by Mayor Goodliffe. Councilman Lay led the Pledge of Allegiance, and Councilman Shimek offered the invocation.

### Administration

Approve the Minutes for the January 13, 2026, Town Council meeting

The Council reviewed the minutes from the previous meeting.

*Motion: Councilman Lay moved to accept the minutes for the January 13, 2026 Town Council meeting as currently written. Second: Shimek Vote: Motion Passed unanimously.*

Item#9-Sheriff's Department Report -The Deputy reported that the temporary stoplights on Highway 13 have reduced accidents in the area. He advised residents to secure outbuildings and vehicles as property crime typically increases with warmer weather. The Deputy also noted an increase in narcotic activity in the area and encouraged citizens to report suspicious activity.

Mayor Goodliffe informed the Council that UDOT has funded a permanent signal for fiscal year 2027, including a bulb-out intersection design, with an estimated cost of \$3.5 million.

Item#1-Public Hearing-Quality Homes & Design Bryan & Chelsea Capener Annexation- The Council opened a public hearing regarding a request to annex approximately 10 acres at 9310 North 6000 West.

*Motion: Councilman Lay moved to open the public hearing. Second: Councilmember Shimek Vote: Motion Passed unanimously.*

Mayor Goodliffe explained that the property is within the town's annexation plan but currently has no utilities available. Both the planning commission and the town engineering staff recommended denying the annexation request. After the discussion, there was no public comment. The hearing was closed.

*Motion: Councilman Shimek moved to close the public hearing. Second: Councilman Lay Vote: Motion Passed unanimously.*

*Motion: Councilman Davis moved to reopen the regular meeting. Second: Councilman Shimek voted: Motion passed unanimously.*

Item#2-Annexation-Quality Homes & Design Bryan & Chelsea Capener Annexation-Resolution 2026-003-After considering recommendations from the planning commission and engineering staff, the Council determined that annexation of the property was not feasible because the town does not have utilities available to serve the property.

*Motion: Councilman Lay moved to deny the annexation request for the parcel at 9310 North 6000 West. Second: Councilman Davis Vote: Motion Passed unanimously.*

Item #3-2025 Audit-Gina Marble-Mayor Goodliffe noted that while the audit was discussed at the previous meeting, the Council had not formally accepted it.

*Motion: Councilman Shimek moved to accept the 2025 audit presented by Davis and Bott. Second: Councilman Lay Vote: Motion Passed unanimously.*

Item#4-Highland Ditch-Mayor Goodliffe-Mayor Goodliffe presented information about the Highland Ditch assessment and proposed funding request. The town owns 26 shares in the canal system and uses approximately 21% of the ditch. The ditch company requested \$5,000 plus \$1,000 for attorney fees. The Council discussed the importance of maintaining access to the ditch for flood control while pursuing alternative drainage solutions.

*Motion: Councilman Lay moved to provide \$3,500 plus \$1,000 in attorney fees to the Highland Ditch Company for maintenance. Second: Councilman Shimek Vote: Motion Passed unanimously.*

Item#5-Resolution 2026-001 authorizing the Mayor to direct the use and allocation of municipal water shares-The resolution authorizes the Mayor or his designee to participate in ditch board meetings and vote the town's water shares.

*Motion: Councilman Lay moved to accept Resolution 2026-001 as written. Second: Councilman Davis Vote: Motion Passed unanimously.*

Item#6-Resolution 2026-002 Fee Schedule-Mayor Goodliffe proposed amendments to the fee schedule, including fees for unauthorized fire hydrant access (\$500), fire hydrant damage (actual cost plus 10%), unauthorized fire hydrant water use (\$1 per gallon), water system contamination testing (actual testing cost plus 10%), and water system flushing caused by contamination (actual remediation cost plus 10%). The temporary meter rate was also changed from \$2.75 to \$3.50 per thousand gallons.

*Motion: Councilman Lay moved to accept Resolution 2026-002 with the changes discussed. Second: Councilman Shimek Vote: Motion Passed unanimously.*

Item#7-Secondary Water system out for bid-Steve Woerner-Steve Woerner reported that plans for the secondary water system are complete and ready for bid. This project has been in progress since 2022, with land purchased in 2023. The proposed system features a pond with

a flexible bottom and will be designed to fill during the town's irrigation turn from the Highland Ditch.

*Motion: Councilman Lay moved to approve the notification and posting of this bid.*

*Second: Councilman Davis Vote: Motion Passed unanimously.*

Item#8-Appointing 2 (two) Planning Commission Members-Mayor Goodliffe presented two nominees for the Planning Commission: Isaac Walker and Erica Bywater.

*Motion: Councilman Shimek moved to appoint Isaac Walker and Erica Bywater to the Planning Commission. Second: Councilman Lay Vote: Motion Passed unanimously.*

Item#8-Planning Commission Report-The Planning Commission Chair reported on recent activities, including the approval of a conditional use permit for "Love for Paws," a dog daycare business in a spec building on Powerline Road. The Commission is also proposing changes to Chapter 30 code regarding agenda submission deadlines, extending the current 48-hour notification period to 13 days. A public hearing on this proposal is scheduled for March 3. The Commission continues to discuss citywide rezoning issues.

#### Water

No issues reported.

#### Sewer

No issues reported.

#### Parks And Recreation Etc.

No discussion.

#### Roads

Steve Woerner reported that bridge construction on 6000 West and 9600 North is scheduled to begin the first week of March. Both roads will be closed simultaneously, while 8800 will remain open until at least one of the other bridges is complete. The project has a six-month completion timeline. The town will notify the school district and emergency services about the closures.

#### Emergency Preparedness

Gina Marble announced an ICS 402 (Incident Command System) training on March 21 from 8 AM to noon at the Garland City offices. All town council members must be certified.

Mayor Goodliffe informed the Council that he has joined the Central Box Elder Fire District Board. He noted concerns about increasing costs for emergency services in nearby cities, with some municipalities facing significant rate increases from their service providers.

#### Other

The Council discussed the possibility of purchasing tablets for Council members to avoid using personal devices for town business, which could be subject to audits or investigations. Gina Marble identified suitable tablets available for approximately \$230-\$240, with potential discounts for bulk purchases. The Council expressed general support for the idea.

#### Adjournment

The Meeting adjourned at 8:38 PM

*Motion: Councilman Shimek moved to adjourn the meeting. Second: Councilman Davis  
Vote: Motion Passed unanimously.*

The undersigned, duly acting and appointed clerk for Elwood Town Corporation, hereby certifies that the foregoing is a true and correct copy of the Town Council meeting minutes held on the 10<sup>th</sup> day of Feb 2026. Dated this the 10th day of March 2026.

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Gina R Marble, Elwood Town Clerk