

Minutes

Elwood Town Planning Commission

Tuesday, August 19, 2025

The Board of the Planning Commission of Elwood Town met at the Elwood Town Hall, 5235 West 8800 North, Elwood, Utah, at 7:00 P.M. on Tuesday, August 19, 2025.

The following members were present constituting a quorum: Quinn Hamson, Curtis Crouch, Phil Shimek.

OTHERS PRESENT: Scott Goodliffe(Town Council Rep), Karolina Munns(Planning Commission Secretary), Zack Pali.

Welcome

Commissioner Hamson conducted the meeting. The meeting started at 7:17pm.

Public Comments

- “Resident(s) attending this meeting will be allotted 3(three) minutes to express a concern or ask a question about any issue that is **NOT ON THE AGENDA. No action can or will be taken** on any issue(s) presented.” stated by Commissioner Hamson.
- Resident(s) are welcome to submit written comment to the Elwood Town Planning Commission via email kmunns@elwoodtown.com.
- No Comments.

Commission Business

- Action Item A: Commercial Site Plan - Caleb Stoker, Elwood Crossing Lot 8, Powerline Road 5400 West. No presenter was present. Commissioner Hamson stated that it is standard procedure to table an action item when no representation is at the meeting to ask questions and get clarification with. Commissioner Crouch motioned to table the commercial site plan approval for Elwood Crossing Lot 8 due to no representation at the meeting, Commissioner Shimek seconded the motion, all in favor, motion passed.

Work Meeting

- Discussion Item A: Discussion of the town re-zone initiative, review draft letter/announcement, and draft flowchart for action at the next meeting. Commissioner Hamson will send out an updated/condensed letter/announcement.

- From the planning commission meeting, the following questions were answered.
- -Re-zone process - Is Step 5: Town Council Public Hearing and Decision accurate? Gina said yes, to make sure citizens are given every chance.
- -Open House - Gina marked September 23rd as open house. Advertising: Utility bill, public notice website, town hall window, elwoodtown website, facebook. She recommended we also add a newspaper notice. Gina also recommended that we have an action item to recommend to TC to approve and send out the open house announcement. So this would mean that it would be on tc agenda Sept 9 and we can ask Gina to hold the water bill to include this open house notice.
- -Open House Zoning Analysis - I explained that at the open house we would want to have the ability to print particular Zoning analysis sheets for citizens and Gina said she could be available to do that printing at the open house.
- -Open House Current Zoning Map foam board - Gina said that the form board we have is nearly current. There may need to be a piece turned green.

Adjourn Meeting

Commissioner Shimek motioned to adjourn the meeting at 7:30pm, and Commissioner Crouch seconded, all in favor, motion passed.