

Minutes

Elwood Town Planning Commission

Tuesday, March 19, 2024

The Board of the Planning Commission of Elwood Town met at the Elwood Town Hall, 5235 West 8800 North, Elwood, Utah, at 7:00 P.M. on Tuesday, March 19, 2024.

The following members were present constituting a quorum: Quinn Hamson, Curtis Crouch, Phil Shimek, Britton Hayden, Kevin Hall.

OTHERS PRESENT: Scott Goodliffe(Town Council Rep), Samuel Heiner(Zoning Administrator), Karolina Munns (Planning Commission Secretary), Zack Pali, Lloyd Wood.

Welcome

Commissioner Hamson opened the meeting at 7:10 pm.

Minutes

- February 6, 2024 & February 20, 2024 - Commissioner Shimek made a motion to accept minutes, Commissioner Crouch seconded, all in favor, motion passed.

Town Council Update - Scott Goodliffe

- Town Council held a public hearing to adopt a GRAMA fee schedule; accepted. The Bear River Conservatory County Master Plan was presented. Chapter 150 Subdivision sections from planning commission; discussed, and want to gather more information; tabled. Hanson Park-Limited Use putting up a barrier so grass can grow, the decision tree will be Steve Woerner and Gina Marble. Water fees need to be raised-town is falling behind according to recent study.

Zoning Administrator Update – Samuel Heiner

- More developments are inquiring, the biggest deterrent is water resources. Brandon Green will be more active in the future as Zoning Administrator from Jones & Associates

Public Comments

- “Resident(s) attending this meeting will be allotted 3(three) minutes to express a concern or ask a question about any issue that is **NOT ON THE AGENDA**. No action can or will be taken on any issue(s) presented.” stated by Commissioner Hamson.
 - Lloyd Wood-lives on 5600 West an existing home where the new subdivision The Estates at Riverview Subdivision is being planned. He stated that the Developer, Garth Day, stated that his canal water was to be piped to his property to keep his water conveyance or easement, which the developer is responsible for.
 - Zack Pali-Asked planning commission to check on by-laws to protect existing water easement and drainage.
 - Kevin Hall-Commented on making a determination of what a definition of a “standard lot” is.

Commission Business

Work Meeting

- Discussion Item A: Proposed Ordinance Amending Section 30.03(D), Section 30.03(F)(3), Section 30.07(A) The planning commission wants to wait for new legal counsel, and will bring the discussion back when Chapter 150 comes back from Town Council with the added information they are gathering per Scott Goodliffe.
- Discussion Item B: Ordinance Drafting - On-street Parking Regulations. Commissioner Hamson worked through the information from the town open house February 15, 2024 and edited the document on the big screen. The edits will be sent to Jones & Associates to put into the ordinance and then return for more discussion.
- Discussion Item C: Ordinance Revision - Schedule of Uses tabled.
- Discussion Item D: Planning Commission Training by Commissioner Hamson tabled.
- Commissioner Hamson will be out of town for the April 2, 2024 meeting so Commissioner Crouch, Vice Chair will conduct the meeting.
- Commissioner Shimek inquired about when the survey will be released to the public because he has been asked? Commissioner Hayden answered that the General Plan Committee has a draft of a Gantt Chart and schedule of duties/projects to complete in order to get to the point of General Plan Update and presentation to planning commission, town council and public open houses. This schedule will be coming to the planning commission at the next meeting.

Adjourn Meeting

Commissioner Hall motioned to adjourn the meeting at 9:15 pm, and Commissioner Shimek seconded, all in favor, motion passed.