

Minutes

Elwood Town Planning Commission Work Meeting

Tuesday, January 16, 2024

The Board of the Planning Commission of Elwood Town met at the Elwood Town Hall at 7:00 pm, on Tuesday, January 16, 2024.

Present: Quinn Hamson, Britton Hayden(via Zoom), Kevin Hall

Others Present: Samuel Heiner(Zoning Administrator), Amy Hugie(Town Attorney), Brandon Green(Jones & Associates), Scott Goodliffe(Town Council Rep), Karolina Munns(Planning Commission Secretary), Mark Lay(Town Council Member), Brenda Jacques, Ron Jacques.

Commissioner Hamson conducted the meeting, by welcoming everyone to the meeting.

Public Comment

- Commissioner Hamson opened the Public Comment with the reminder that comments are a time for the public to express a concern or ask a question about any issue that is not on the agenda. Mark Lay commented on a Town Council meeting to be held February 15, 2024 with an invitation to truck drivers to attend and comment on truck parking in Elwood. In addition the Town Council will share some other municipality policy/ordinances that the town is considering. The Planning Commission members are welcome to attend, but not required to attend.

Work Meeting

- Discussion Item A: Ordinance Revision - Chapter 150 Subdivisions. Brandon Green with Jones & Associates and Amy Hugie, Town Attorney directed the discussion summarizing the changes that they have made with numbers and subheadings. The Administrative Land Use Authority was changed to reflect future policy. Definitions were left in; Development Standards are now with the current Development Standards; They will be moved to the back of the document in the section for Development Standards; Shane Taggart, Town Engineer is currently working on the Development Standards in the upcoming months; Section 155.056 is being repealed to update the current ordinance that changed appeal board to appeal officer. Amy stated that Brandon and Amy agree on the document. Commissioner Hayden does have some questions and was asked to email Karolina and Commissioner Hamson. Sections of Chapter 150 Subdivisions are ready for public hearing to be set for the February 6th meeting. Brandon Green will have a flow chart at the next meeting to move through the process of

Subdivision. Commissioner Hall pointed out that the numbering system is off. Amy and Brandon will work together to correct formatting issues.

- Discussion Item B: Ordinance Revision - Schedule of Uses 155.126. Discussion continued with the commissioners and Samuel Heiner, Zoning Administrator in attendance at this meeting. Brandon Green also stated information on the need to update uses on certain businesses where public safety is concerned, and where there are state certifications that need to be kept. There were some notes from the last meeting for Samuel, and tonight the commissioners are ready to start with Section E Recreation. Section 155.077 states number of animals and point system per acreage. It states that for residential use it must be half acre. The commissioners paused in the Schedule of Uses, to be continued at the next meeting.
- Discussion Item C: Ordinance Drafting - On-street Parking-tabled
- Discussion Item D: Planning Commission Training by Commissioner Hamson-tabled
- The meeting was adjourned at 8:25 pm.